

**MICHIGAN COMMUNITY COLLEGE DATA EVALUATION COMMITTEE (MCCDEC)/MICHIGAN  
COMMUNITY COLLEGE COLLABORATIVE FOR ACCOUNTABILITY, RESEARCH AND EFFECTIVENESS  
(MCCCARE)**

**June 14, 2017 Meeting**

**Lansing Community College West Campus**

**2900 Featherstone Road**

**Auburn Hills, MI 48326**

**In attendance (MCCDEC):** Nick Baker (Kirtland Community College) Eileen Brennan (Henry Ford College), Ed Breitenbach (Muskegon Community College), Dana Cogswell (Lansing Community College), Kathy Currie (Washtenaw Community College), Joy Evans (Northwestern Michigan College), Lori Gonko (Henry Ford College), Ginger Gulick (Mid-Michigan Community College), Johnesa Hodge (Wayne County Community College), John Hulsebus (Lake Michigan College), Bob Marsh (North Central Michigan College), Lisa Mazure (Lansing Community College), Liz Orbits (Washtenaw Community College), Nancy Showers (Oakland Community College), Rob Spohr (Montcalm Community College), Michael Wood (Delta College).

**In attendance (MCCCARE – Some members are also MCCDEC members):** Angie Baisden (Northwestern Michigan College), Nick Baker (Kirtland Community College), Eileen Brennan (Henry Ford College), Kristen Buttigieg (Lansing Community College), Mark Champion (Grand Rapids Community College), Oren Christmas (Jackson College), Dana Cogswell (Lansing Community College), Kathy Currie (Washtenaw Community College), Darcella Daws (Montcalm Community College), Vladimir Edelman (Montcalm Community College), Angie Evans (Southwestern Michigan Community College), Joy Evans (Northwestern Michigan College), Lori Gonko (Henry Ford College), Celina Grondin (St. Clair County Community College), Johnesa Hodge (Wayne County Community College), John Hulsebus (Lake Michigan College), Gail Ives (Michigan Community College Association/Michigan Center for Student Success (MCCA)/MCSS), Krystal Majewski (Schoolcraft College), Maria Maniaci (Macomb Community College), Bob Marsh (North Central Michigan College), Dan Mondoux (Kalamazoo Valley Community College), Kim Oren (Mid-Michigan Community College), Penny Pavlat (Bay de Noc Community College), Erin Shirey (Mott Community College), Nancy Showers (Oakland Community College), Michelle Stando (Schoolcraft College), Zheng Wang (Oakland Community College), Michael Wood (Delta College).

**(MCCDEC) Ex Officio:** Rachel Edmondson (Center for Educational Performance and Information), Gail Ives (Michigan Community College Association/Michigan Center for Student Success (MCCA)/MCSS), Tom Nicholas (Talent Investment Agency (TIA) – Sector Strategies), Sheree Price (Talent Investment Agency (TIA) – Sector Strategies), Tracey Taylor (Talent Investment Agency (TIA) – Sector Strategies).

**Guests:** Patty Cantu (Michigan Department of Education), Brandon Kirk (Mid-Michigan Community College), Erica Orians (Michigan Community College Association/Michigan Center for Student Success (MCCA)/MCSS).

Called to order by Nick Baker and Eileen Brennan at 9:01 a.m. Introductions.

Review and Changes to MCCDEC and MCCCARE agendas. Mike Wood moved and Ginger Gulick seconded that the agenda be accepted. There were no objections.

Review and Approve Minutes from March MCCCARE meeting. Lori Gonko moved and Celina Grondin seconded that the minutes from the March MCCCARE meeting be approved. There were no objections.

Review and Approve Minutes from March joint meeting of MCCDEC and MODAC. Ginger Gulick moved and Liz Orbits seconded that the minutes be approved. There were no objections.

MCCA/MCSS Update. Gail Ives and Erica Orians provided the updates for the Michigan Community College Association and the Michigan Center for Student Success.

- The MCSS was awarded a grant from the Kresge Foundation for initiatives and operations for the next three years.
- The annual Student Success Summit will be held Thursday/Friday September 28-29, 2017. The call for proposals has been extended until Friday, June 30. The theme this year is “Student Success from Information to Implementation,” considering how data supports action. Spotlight breakout sessions will include Curricular Analytics for course planning, aligning complexity level, and Birds of a Feather sessions around SIS products (Student Information Systems such as Colleague, Banner, Jenzibar and Peoplesoft).
- Legislative updates are available on the MCCA website.
  - The appropriations act includes a 1.95 proposed budget increase. The Performance Funding Model used in this increase is affected by the Personal Property Tax Budgets set by local community college districts.
  - The budget proposal includes funding for the Michigan Transfer Network. The proposed million dollar appropriation is to build the infrastructure and resources to build on the Michigan Transfer Agreement. Last year’s review of articulation agreements yielded information on the similarities between the 1,904 existing agreements. Work will begin to obtain approvals based on programs rather than school to school.
  - An attempt was made to get funding for the Independent Pat-Time Student Grant, which had not been funded since 2007-2008, however, the attempt did not succeed.
- The Transfer Steering Committee, including leadership across colleges, has been advising on use of resources to best facilitate transfer. The group discussed standardizing course numbering across colleges. Erica noted that Mathematics departments are starting to do this.
- Mathematics Pathways Summit includes discussion about STEM (Science, Technology, Engineering and Math) and STEAM (Science, Technology, Engineering, Arts and Math) transferability. There is a work on learning outcomes consistency. The important approach is integrating discipline level staff as well as subject instructors.
- Transfer Network. The group discussed how information about the Transfer Network is being communicated to students and the availability of transfer degrees.
- This summer an initiative marketing the “Credit When It’s Due” philosophy will debut funded by the Kresge Foundation.
- The ALP (Accelerated Learning Program) Faculty Development Institute is scheduled August 10-11.
- The MI-litary Equivalency Project will hold a credit mapping seminar September 26, and the annual Consortium of Michigan Veterans Educators (CMVE) conference will be held September 27.

- The Guided Pathways initiative next phase will focus on advising. A lesson learned from the most recent rounds of Guided Pathways is that an 18-month cohort is not long enough. Guided Pathways will now be offering different types of technical assistance including on-line consultation and an effort to share colleges' accomplishments.
- Legislative data bills include clarification of access to UI (Division of Unemployment Insurance) wage data. It clarified that community colleges can access data, and the process for applying and defining what data can be accessed, and finally, who can sign off as well as criminal liability. The group discussed efforts at sharing with other states; it was noted that sharing between states must be worked out at the federal level.
- Current status of HEOA (Higher Education Opportunity Act) reauthorization at the federal level includes discussions of transparency and student unit record data system.

General Review and Update on Perkins. Patty Cantu provided a review and update on the state Perkins grant plan and related initiatives.

- The new director of the Department of Education set out a principle/vision statement, "Top 10 in Ten," outlining approaches and principles for Career Technical Education in Michigan. Among other initiatives, has been attempting to align the P-20 system for smoother transitions. The Department of Education has been restructured, and there is a new department within called P20 Transitions in which OCTE (Office of Career Technical Education) resides. OCTE is working closely with TIA to promote all career technical programs, and to promote earlier career exploration.
- Federal monitors for the Perkins grant had a recent site visit. Their findings:
  - There is a problem with the Secondary allocation formula in Title I data usage. The formula doesn't adequately capture Public Secondary Academics and Cyber Schools. The allocation is not solely based on enrollment in CTE.
  - Regarding the postsecondary application:
    - The state agencies need methods to demonstrate that institutions are meeting required usage of funds.
    - The state agencies need continuing progress evaluation.
    - There is a need to demonstrate that programs are of sufficient size, scope, and quality to be effective.
    - There is need for greater accountability on developing targets for Core Performance Indicators. The monitors requested more sharing with institutions; institutions need to be able to explain if they cannot meet targets.
  - There was discussion regarding how compliance will be monitored.
- Patty agreed to forward further information regarding the Top 10 in Ten program, and the Monitoring Letter.
- Federal Perkins Reauthorization. There will be a decrease in Perkins funding for Michigan this year, anticipated to be about a 15% cut in the future. At present it appears that the existing plans and CPIs (Core Performance Indicators) will be maintained. It is possible that private, not-for-profit colleges might be eligible to participate in the plan in the near future.

Sector Strategies (formerly Community Colleges Services Unit) Update. Tom Nicholas reviewed the new organizational structure of the state agency administering the State Perkins grant for Community Colleges. In previous years the agency was the Community Colleges Services Unit, Workforce Development Agency (WDA), Department of Labor and Economic Growth (DLEG). The current agency is Sector Strategies, Talent Investment Agency (TIA), Talent and Economic Development (TED). The Unemployment Insurance and Workforce Development units have been combined in Sector Strategies. Tom talked about the purpose of the change and new approach, providing a new organizational chart.

The group discussed the problems that have been encountered in administering the Perkins grant at each college and in collection and reporting of data for accountability measures due to uneven staffing and lack of clarity regarding staff responsibilities. It was agreed that Eileen would communicate the problems in an e-mail to Tom and leadership in TIA and TED.

Tom provided an update on TIA activities. A Federal site review covered changes to the Local Annual Application. The state had eliminated questions on the application to streamline the process. The federal reviewers concluded that the questions must be reinstated because they show evidence of need and progress.

The federal agents suggested a new target for Core Indicators 2P1 (Credential, Certificate or Degree) and 5P1 (NonTraditional Participation). There was a limited window of opportunity for response. Nick and Eileen were contacted for the community college response, however, they chose not to respond due to the lack of opportunity to engage respective advisory groups in the process. It was noted that the Site Review cited the lack of process for including institutional level involvement in developing targets. Sector Strategies will have to develop a process to ensure institutions involvement in developing and negotiation targets in the future.

There are no plans to change the process of reporting data formerly collected by the Community Colleges Services Unit other than ACS, Awards Conferred, and Tuition and Fees.

ACS, Awards Conferred, Tuition & Fees Reporting Updates. CEPI (Center for Educational Performance and Information) will be collecting ACS, Awards Conferred, and Tuition & Fees during the 2017-2018 reporting period. The data will be submitted through the Michigan Community Colleges Network website ([www.michigancc.net](http://www.michigancc.net)), however, instructions and framework have been updated by CEPI. The following are the collection periods, open date through close date.

- Tuition & Fees, July 5 through August 31. This collection is mandated under Section 226 of the Appropriations Act.
- Awards Conferred, August 15 through October 1. This collection is mandated under Section 226 of the Appropriations Act.
- ACS, August 1 through November 1. Financial statements are due November 15. Details regarding where and to whom financial statements must be submitted are available on the main ACS web page.

There are system changes to CHES (Contact Hour Equivalent Students) and FYES (Fiscal Year Equivalent Students) will be calculated, and to ACS-5 line items.

- CHES will be calculated based on 480 contact hours. FYES will be calculated based on 30 credit hours.

- ACS 5 will include the following new line items:
  - Line 12, State Operations Appropriations.
  - Line 12, MPERS State Payments
  - Line 14, State Renaissance Zones

These changes will affect the ACS Data Book for 2016-2017 (the data collected during the 2017-2018 reporting year).

Human Resources and Student Financial Aid data will be reincorporated to ACS reporting during the 2018-2019 reporting year.

CEPI will transition to a new reporting system for ACS and for Tuition & Fees by reporting year 2018-2019. Awards Conferred will be extracted from STARR (the Student Transcript and Academic Record Repository also known as the longitudinal data system) in the 2018-2019 reporting year.

Section 209 report collection, addressing high dual and concurrent enrollment, will have an early October opening, and a firm close date of November 15, 2017.

The group discussed the institutional validation necessary for data submissions to STARR.

MCCCARE Elections. Erin Shirey moved and Mark Champion moved that nominations for Chairperson be closed. The nominee for Chair, Nick Baker, was approved. Nick Baker moved and Michelle Stando moved that Mike Wood be nominated as Secretary. Erin Shirey moved and Mark Champion seconded that nominations for the position of Secretary be closed. The nominee for Secretary, Mike Wood, was approved. Mike also agreed to take over management of the MCCCARE website. Mike Wood moved and Mark Champion seconded that the nominations for Treasurer be closed. The nominee for Treasurer, Naomi Livengood, was approved.

MCCDEC membership updates. According to MCCDEC by-laws, members and officers are appointed by what is now Sector Strategies leadership. Tom Nicholas gave verbal approval to the following appointments and reappointments to MCCDEC:

Appointed: Dan Mondoux (Kalamazoo Valley Community College) term to expire June 2019.

Confirmation of previous appointment with terms to expire June 2019: Joy Evans (Northwestern Michigan College), Lisa Lund (Montcalm Community College), Lisa Mazure (Lansing Community College), and Andrew Spohn (Jackson College).

Reappointment, with terms to expire June 2018: Bob Marsh (North Central Michigan College) and Ginny Przgocki (Delta College).

Reappointment, with terms to expire June 2019: Nick Baker (Kirtland Community College), Ed Breitenbach (Muskegon Community College), Eileen Brennan (Henry Ford College), Dana Cogswell (Lansing Community College), Kathie Currie (Washtenaw Community College), Lori Gonko (Henry Ford College), Ginger Guick (Mid Michigan Community College), Johnesa Hodge (Wayne County Community College), John Hulsebus (Lake Michigan College), Liz Orbits (Washtenaw Community College), Jim Ross (Monroe County Community College), Nancy Showers (Oakland Community College), Rob Spohr (Montcalm Community College), and Mike Wood (Delta College).

Tom also approved the appointment of Eileen Brennan as Chair, and Nick Baker as Vice Chair.

MCCDEC and MCCCARE Meeting Schedules. The following dates were set for MCCCARE and MCCDEC meetings 2017-2018:

MCCDEC meetings are generally scheduled from 8:30 a.m. to 3:30 p.m., and held in Lansing, Michigan, with exact location to be determined. Common meeting sites are Lansing Community College West Campus and area hotels with appropriate meeting space. The annual joint meeting with MODAC (Michigan Occupational Deans Administrative Council) occurs in either March or April and is held at a college site chosen by MODAC.

2017-2018 Meeting Schedule, Approved at the June 14, 2017 meeting

Friday, September 15, 2017

Friday, January 12, 2018

Friday, April 13, 2018 JOINT MEETING WITH MODAC, WASHTENAW COMMUNITY COLLEGE

Wednesday, June 13, 2018 JOINT MEETING WITH MCCCARE

MCCCARE (Michigan Community College Collaborative for Accountability, Research, and Effectiveness)

MCCCARE meetings are general scheduled from 8:30 a.m. to 3:00 p.m., and held at the Michigan Community College Association (MCCA) building in Lansing, Michigan. An annual joint meeting with MCCDEC occurs in June, and is held at a site designated by MCCDEC.

2017-2018 Meeting Schedule, Approved at the June 14, 2017 meeting

Thursday, September 14, 2017

Thursday, January 11, 2018

Thursday, March 22, 2018

Wednesday, June 13, 2018 JOINT MEETING WITH MCCDEC

MCCDEC Fiscal Agent. Lisa Mazure of Lansing Community College has agreed to serve as fiscal agent for MCCDEC and this appointment has been approved by Sector Strategies.

Data Workshop Planning. The Annual Data Workshop will be held Monday, July 31, 2017 at Lansing Community College West Campus. All sessions have been set, and presenters/facilitators arranged. The on-line registration has been established. It was noted that the evaluation of the workshop must still be designed. The group agreed that the registration notice should be sent to MCCCARE, MCCDEC, MODAC (Michigan Occupational Deans Administrative Council), MCCBOA (Michigan Community College Business Officers Association), MCCSSA (Michigan Community College Student Services Association), MACRAO (Michigan Association of Collegiate Registrars and Admissions Officers), the Special Populations Coordinator listserv, CCIRF (the Community College Interdisciplinary Research Forum at the University of Michigan), and Financial Aid Officers.

Review of Data Collection on First Time in Any College (FTIAC) Students, Degree Seeking Students, Graduation Rates, Impact on Performance Based Budget. The group reviewed a table of IPEDS data reflecting FTIAC Cohorts and Graduation Rate data by college for the past five years. Kim Oren presented an analysis of the Graduation Rate calculation process. Members discussed the ways in which they identified FTIAC students. Brandon Kirk volunteered to send out the methodology used by Mid Michigan to calculate FTIAC standing.

Open/General MCCDEC/MCCCARE Discussion. The group discussed the current status of Gainful Employment. Regulations are in flux, and it was agreed that colleges should comply with current regulations despite uncertainty.

A request was made to review the new IPEDS Outcomes Measures Survey in depth at MCCCARE.

Adjournment. Ginger moved and Rob seconded that the meeting be adjourned. The meeting adjourned at 3:26 p.m.