MCCA – Mike Hansen

- Legislative & State Leadership Update
  - o MCCA has 3-4 non-controversial bills currently, but there is unlikely to be any decisions during this election period.
  - o MCCA current bills: Michigan New Jobs Training Program (175% of minimum wage language as it relates to recent increase); Changes to baccalaureate legislation (putting nursing, allied health, IT back in); Allowing annexation of a district that is non-contiguous; Increase time allowance beyond 10 years of performance contracting for energy savings.
  - o MPSERS – leadership pulled the bill considering 100% 401k retirement, as opposed to defined benefit or a combination of defined benefit/private 401k; may be readdressed after election.
- State Community College Branding Campaign Update
  - o "You've Got This" student contest on Instagram and Twitter in which the winner will receive free tuition for a year.
- November Election Update
  - o Governor's race will determine what happens during lame duck session.

Treasurer's Report – Naomi Livengood
- Estimated fund balance of $1,818 at end of September (waiting for debit correction by catering company & today's lunch expense).
- January agenda to include discussion regarding next year's membership cost; may need to consider raising rates.

Nick Baker & Group Discussions
- State Appropriations Act Changes & New Reporting Requirements
- Dual Enrolled, Concurrent, CTE, Early/Middle College reports due to CEPI
  - o Tracy Fisher and Rob Dickenson from CEPI are working on a template or model to report out on these four separate data elements; these reports will need to be placed behind the budget and transparency "button" on the college's website. Next week's Adult Learning Work Group meeting will be an opportunity to discuss further. Section 209 of State Appropriations Act dictates what must be reported - # of HS student participants, # of school districts participating in program, whether college professor, secondary teacher or other qualified instructor is teaching the course(s) in the program, total cost to community colleges to operate the program, total cost of credit hours, location where course(s) are held, instructional resources offered to the program instructors, resources offered to the students in the program to determine success, transportation services provided to the students in the program. CEPI hopes to have template ready by October 15. Report is due by November 15 of each year to CEPI.

- IFAP Letter – Eligible hours change: Federal gov't currently allowing some leniency in terms of ineligibility of courses based on programs of study, but this may change in the short-term future. Allowed 30 max credits of developmental education, which can be problematic if software automatically calculates hours of courses that may or may not be developmental (based on institution).
- Gainful employment - reporting of disclosures will be due Jan 31st using new template (2013-14). Currently, many sites do not report placement. If another accrediting body (i.e., medical assistant, nursing at GRCC) requires placement reporting for a particular program, then it must also be reported under gainful employment.
- ACS State taskforce – Foresee significant changes to ACS-6? Unsure at this time. Taskforce has been pulled together, including 4 representatives from community colleges and 6 from the State. Taskforce recommendations to be submitted to Director of Workforce Development Agency in mid-2015. Concerns were expressed that STARR is not ready to assume the responsibility for providing the data currently being reported in ACS; all activity is not being adequately captured by STARR at this time.
- IPEDS – new report for library – estimated total expenses for library on the IC report drives the library report due in spring. Library contact person should have user access so they are receiving information. New admissions is also due in spring.
- IPEDS – Awards Conferred, 12 month enrollment, Institutional Characteristics are due October 15.
- Michigancc.net – Perkins reporting, tuition/fees, program inventory appear to be working as they should (Nick's experience).
- Tech Prep report – no longer needs to be done.
- HLC Annual Report is due this fall (no longer in the spring) for two years of data to catch up from not reporting last spring. Template (reflective of recent changes) is now available online in PDF. Window of submission will be Oct 6 – Nov 15.

Gail Ives
- o CEPI-STARR Update
  - o Sept 24, 2014 – Adult Learner Work Group meets to work with CEPI to untangle technical issues in interpreting higher education data. Focus of meeting will be to discuss changes in data we will send in 2015.
- o P20 Council Meeting will be held the next day, Sept 25. At this meeting, there will be a presentation on the Workforce Development Agency's 3-year federal grant connecting UI wage data with participants served by Michigan Works. University of MI may serve as a proxy. How would this benefit community colleges? Access to wage data would assist in Perkins reporting. (Gail recommended everyone check out California's Salary Surfer site.)
- o MCCA & CEPI will be meeting in October to discuss CEPI submission feedback provided in the handout passed out by Gail. Note the handout is in draft form; CEPI will finalize after meetings. Homework – read document and provide any input to Chris & Gail in preparation for the meeting. Proposed changes are provided on the last pages of the document.
- o Mi Portal IHE Reports Update – 2 to 4-year sector transfer report is available now; new transfer reports will be coming late in the year. New K-12 reports (*Our Schools at a Glance*) are available in which aggregate data is available with color coding on MEAP scores, etc.

Chris Baldwin
- o Student Success Center update – Each of the 28 community colleges are now paying an annual assessment in addition to regular membership costs. A new advisory committee was formed to insure the Center is sustainable and is aligned with institutional needs.
- o Student Mobility CWID report is due by October 1. Grant is technically coming to a close, but Center may be asking for a no-cost extension. Approximately 5% of total identified eligible students received an award. A document will be going out to institutions soon about a more common set of reverse transfer practices in the state (beginning dialogue).
- o Student Success Summit – September 18-19 in Lansing – Chris passed out final agenda. Thursday's keynote will address the increasingly more prescriptive approach we are taking with our students (less wandering about in terms of program selection, use of credits, etc.). The various sessions are loosely tied to guiding pathways design principles. MCCA's most recent round of funding supports initiatives aligned with guided pathways. Publicly available reports published since last year's summit are available online.
- o In support of the guided pathways initiative, a 2-day institute will be held for institutions desiring to attend (likely Dec 3-4) with 4-6 person teams from each.
- o Project Win-Win Round 2: Approximately 1,100 students were awarded degrees as a result of Round 1. A second round involving 12 new colleges started in August. Round 1 resulted in several policies changing at institutions that are expected to have positive long-term effects (example – no longer charging application fee for graduation).
- o VFA – Kresge funding to be used to support activities intended to leverage VFA data, perhaps to relieve IR burden of reporting.

Eileen
- o AIR received Gates grant to study IR capacity. Check out website to submit ideas.

VFA Presentation & Discussion
- o Gail passed out a summary of results from the AACC VFA Year 1 survey pertaining to Michigan.
- o Data collection opens November 3. New user training will be provided starting November 10.
- o Next year will offer a beta opportunity to do a raw data upload in approx. 5 files. Manual and bulk upload options will still be available. Regardless of method, the outcome will be the same.
- o Changes have been made to data validation process, including an opportunity to "mark data for review" similar to marking it for publication.
- o There will be more data on a single screen to reduce the number of forms; should results in better experience for use because it will be clearer and less "clunky".
- o Real-time validation steps will include warnings, flags, fatal errors, etc. to reduce the need to check data manually. Should result in faster data entry with less frustration.
- o Significant dashboard changes – improved navigation; moved filters to improve clarity; provides clarification for where the user is at any given point.
- o Percentages will show on graphs.
- o Tabular data will be accessible in exported spreadsheets.
- o Metrics Manual has been revised significantly to be more clear and consistent, including all the tables. Reduced redundancy. Less wordy. Revised manual should be available by November 3.

- o FAQs will be expanded, webinars have been revised, and emails will be condensed to include all pertinent information in fewer communications.
- o User Group will continue, but on a better schedule and with earlier notice of topics to be covered.
- o Changes to CTE:
  - o Livable wage metric changed to wage bands.
  - o Clear distinctions were made between CTE completers and leavers to lessen confusion about which students should be counted in which groups.
  - o CTE Profile will be required regardless whether reporting on CTE completers/leavers. The profile will include both credit and non-credit, reportedly separately.
- o Benchmarking dashboard was changed to improve the user experience, but benchmark data will not be available in a downloadable format.

Doris Lewis –

Reports Taxonomy Project funded by MCCDEC
- o Who is the target audience? The institution or Community Colleges Services Unit (CCSU)?
- o Suggestions –
  - o Make available the public website where our data is being published.
  - o Create an archive of reports no longer in use.
  - o Connect institutional contact information with actual taxonomy of reports.

MI-AIR Conference – Nov 5-7 in Port Huron. Registrations and fee must be in by October 10.

Ken Trzaska -
- o MCCDEC – September 19, 2014 Agenda
- o Data Workshop discussion, evaluation, suggestions for next year
  - o Evaluation results were distributed

New Business
- o Rhonda Burke sent email re: inclusion of workforce (non-credit) program on Program Inventory. Code to use will be "9". Refer to Rhonda's email for specifics.

Meeting adjourned at 3:30pm.