

MCCCARE/MCCDEC Joint Meeting Minutes
March 23, 2017

Nick Baker called the meeting to order at 9:11am.

Welcome and introductions.

MCCA & MCSS Update (Erica Orians)

- Legislation repealed a property tax that resulted in a “bonus” to community colleges this year. Amount was not based on existing formula, leaving 3 institutions without any increase. MCCA working to insure that all institutions have funding necessary to maintain operations. Budget is usually signed in June. We are hoping for positive news re: appropriations.
- Part-time student grant on the books since the 1980s, but not funded in several years; it would provide funding for independent students enrolled part-time and out of school for at least 2 years. This was included in the budget at \$2M.
- Also included in the budget is \$1M funding to replace the Michigan Transfer Network. Current website is outdated. Over 1,600 articulation agreements are in place across the 28 institutions at this time, although very few differences exist across these agreements.
- The federal budget came out. Many changes are expected, but currently Pell is included.
- Center for Student Success
 - focusing on transfer issues (including MTA)
 - time to renew consortial agreement with Burning Glass; if institutions are interested, contact Erica by April 14; cost will be \$5K/yr
 - working with MDEC on upcoming webinar to discuss job/resume posting landing site for institutions; information is available on MCSS website on how to register
 - UI Agency – recent data breach (not involving MCCA) complicates the discussion on whether they will share wage data with community colleges; conversations have begun to occur again, but will take time
 - Conversations with LARA on how we may be able to connect data; Lumina is scheduled to meet with LARA in April to discuss how we might capture licensures obtained by non-associate degree community college students
 - Meeting next week to discuss new requirement from Dept of Treasury about reporting data on students receiving funding from Promise zones (responsibility is on the Promise zones, not CCs)
 - Upcoming Events page on the MCSS website – check out new listings
 - Student Success Summit is September 28-29; each college may bring up to 20 attendees at no cost.

Treasurer’s Report (Naomi Livengood)

- Membership dues – only a few colleges have not yet renewed
- Current balance - \$5,150.77 (with a few recent deposits from membership dues not included)

Group Discussions

- NAITW reporting changes (Steve Sparling) – originally enacted in 1976, although reimbursement to colleges didn't occur until 1978; funding structure changed under Engler's administration and remains the same to this day; results in great disparity in funding across the state.
- Gainful Employment update – 3/17/17 email from Erin Shirey:
My suggestion: Although we aren't mandated to have the Disclosures complete/posted to our school's sites until July, it's my recommendation to get them posted sooner rather than later. Having them posted this spring will ensure that your G.E. materials match what your F.A. office should be submitting via ECAR this spring.

The Department of Education has checked our website before to make sure 1) a Disclosure is posted for that program, and 2) the program information matches what's on ECAR. Who knows if they'll be doing that or not going forward, however Mott's Financial Aid Director and I would rather play it 'safe than sorry'.

According to GE's FAQs, communications to even *prospective* students regarding certificate programs will need to provide GE disclosure information (e.g., on websites, etc.) with verification it was received.

- IPEDS changes for 2017-18 (Eileen Brennan) – Outcomes Measures proposed to include reporting on cohorts beyond fall semester; technical review panel discussed reporting of gender – Eileen will send link to report; considering new ethnic category (Middle Eastern/North African);
- STARR changes for Fall 2017 (Gail Ives, Nick Baker, Eileen Brennan) – Not many changes, but some are rather significant; begin/end dates for course and session are full dates now; summer session will be “summer”, no longer broken into two; now includes “transfer work only” category for students who are only attending to transfer credits elsewhere; will be able to capture occupational/industry certification or license (optional) as an award category, despite it not being a true award by the college; change at student level code at session itself – rather than “seeking 4 year” it reads “community college, seeking transfer to a 4-year only”; now requiring at session level, a yes/no flag indicating degree/certificate-seeking student, which ties into graduation/completion report (which makes this check box critical).
- CSV to XML converter tool for future? (Nick Baker) – Lake Michigan will do it this year again and plans to train someone before he leaves LMC so that it can be handed off to someone else next year. The group discussed the need for CEPI to take ownership of this, as opposed to relying on an institution to carry the burden.
- “Normal Time” for graduation rates (Kim Oren) – Kim spoke with a senior advisor at NCES regarding how community colleges should define this, considering the variability of programs that are “more than 2 years, but less than 4 years.” Discussion was had about how institutions determine this on their campuses. IPEDS Help Desk was noted to provide inconsistencies in the past on this issue, as well as others, so everyone is cautioned to document advice that is given.

- Benchmarking Project (Kim Oren) – A summary of results was shared. Kim will send results to everyone electronically.
- Early Middle College – 13th year – Non-degree or degree? (Nick Baker) -
- Nominations for Chair, Secretary, and Treasurer (Group) – Nick Baker was nominated for Chair by Eileen with a second by Rob. Erin Shirey was nominated for Secretary by Eileen with a second by Nick. Motion to close by Naomi with a second by John. All in support. Motion passed.

CORRECTION: Naomi Livengood was nominated for Treasurer by Mark Champion with a second by Eileen Brennan. Naomi accepted the nomination for Treasurer. Nick accepted the nomination for Chair. Nick with contact Erin to see if she accepts her nomination for Secretary.

- Student & Employee Surveys (Group) – Are we over-surveying our students? Specifically, in regards to the Graduate Survey, a question was asked about the relationship with Perkins 4P1 questions pertaining to employment status, etc. Nick referred the group to the MCCCARE Forum online to review discussion boards on this topic from a few years ago.
- First Generation Students (Angie Evans) – Institutions are defining this differently. There is no consistent definition. Nick will send out emails received when Angie posed the question to the group recently.
- Talent and Investment Agency (TIA) Reorganization, CCSU (Nick Baker, Eileen Brennan) – With staff changes, we have an opportunity to clarify some of our data reporting needs.
- VFA is open (Gail Ives) – 24 of 28 colleges are participating; raw file upload is highly suggested; guides for how to upload raw data are available; due date for data submission is August 28, 2017.
- HLC Comprehensive Visits – share your experience (Group) – Rob shared his experience with a recent AQIP review. Others shared their experiences, both negative and positive.

Data Workshop Update (Nick Baker & Eileen Brennan)

As a result of staffing changes, logistical support previously provided by CCSU may not be provided in the manner of previous years, although we do not yet know details. Last year's web-based registration system did not work well. Tentative date is August 3 or 4, 2017, depending on location selected.

MCCDEC Agenda & New Project Update (Eileen Brennan)

Will be meeting with MODAC next week; joint meeting between these two occur annually, since MODAC uses the data that is provided; will be reviewing summary of Core Indicators that was distributed recently; several corrections are being made to the spreadsheet that was received, as errors in 5P1 and 5P2 were noted by several. The reports taxonomy project had been set up and approved, but is now outdated (slightly) once again. The certifications and assessment database is not interactive, so we would like one that is searchable by keyword. Approval has been given to obtain bids to update this. MCCDEC will also be discussing future projects, as funds have been budgeted for this purpose.

It is highly recommended that institutions download and save any material/documents that we do not want to lose once the michigancc.net website is removed (e.g., Dean's Guide).

New Business

What typifies a vendor course? Can institutional credit be awarded? Group recommended that HLC policies be reviewed by searching "contractual agreements" under part of Federal Compliance.

We probably need to revisit the discussion of "normal time to completion" determination. Likewise, we should compare how we are determining our FTIAC cohort group.

Next meeting is scheduled for Wednesday, June 14, 2017, with MCCDEC. Location TBD.

Respectfully submitted,
Tammy Russell, MCCCARE Secretary