MCCCARE Meeting Minutes
January 21, 2016

Nick Baker called the meeting to order at 9:07am.

Legislative Update - Mike Hansen

- In regards to appropriations, CCs have outperformed 4-year institutions since the Great Recession.
- State budget comes out on Feb 10. MCCA estimates 1-3% increase in appropriations.
- Major areas of focus for upcoming summit (next Thursday) – work being done around transfer, dual enrollment and early/middle college (EMC), and baccalaureate legislation.
- Upcoming presidents' meeting will focus on campus safety.

Michigan Student Success Center Update – Erica Orians

- MSSC Virtual Meeting on Jan 29 will focus on alternative credit. Registration information is available on the website. The webinar will be recorded for later access for those not able to participate.
- Guided Pathways meeting in December – 23 of 28 colleges are participating. First cohort has made a lot of progress, particularly with curriculum mapping and sequencing, as well as communication with students. Colleges have expressed interest in seeing real examples of what others have done in implementing guided pathways on their campus. There is also interest in having IR contributing more to the discussion.
- Legislative study committee on the block transfer of the associate degree – preparing recommendations on the block transfer; second in-person meeting held on 1/2/16; final report is due March 1. A cross-sector leadership committee is needed to develop the process needed to address inherent issues/struggles faced in such a decentralized state as Michigan. Questions regarding the study should be directed to Erica.
- Consortium of Michigan Veteran Educators (CMVE) Annual Conference – September 27-28, 2016 – focused on veteran recruitment, awarding military credit, services for veteran students and military-affiliated families.
- MCCA Dashboard on the VFA – MCCCARE subcommittee met in the fall to revise an MOU allowing the VFA to aggregate Michigan CC data into one statewide dashboard. Will help the MCCA respond to questions about student outcomes among participating institutions. Revised MOU will be shared with presidents in February.
- Governor's metrics will now be collected via SurveyMonkey. Deadline this year – Friday, February 19, 2016.
- Performance funding metrics were revised. Interested in learning more about the completions and transfers, separately, as opposed to a combined metric.
- Project Win-Win completed with 12 colleges participating. Final data were due last week; most have been submitted.

- Credit When it's Due - wrapping up, as well. Data were due; most institutions have submitted.
- An emerging initiative (currently in Tennessee) – reaching out to adults with some credits, but no degree, in hopes of having them complete. At 25%, Michigan has the highest national rate of working adults who have college credit, but no degree.

Naomi Livengood -Treasurer's Report

- Balance as of 12/31/15 - $2,655.85. Today's meeting will decrease balance by approximately $400 (lunch).
- Membership dues – Projected balance for 2018, if we maintain the current fee structure, is $2,755 after expenses. Lisa Lund motioned to accept the treasurer's report and have dues remain the same for the coming year ($50/$100). Seconded by Mark Champion. All approved. Motion carries.

GROUP DISCUSSIONS

MCCCARE By-Laws & Discussion of Proposed Changes – Gail Ives

- Gail provided a brief history of the MCCCARE group formation. Need to have a subcommittee review the current by-laws and adopt the 2011 proposed changes if deemed appropriate. (There is a possibility 2011 proposed changes were adopted, but past minutes need to be examined.) Subcommittee formed – Lori H, Mark C, Gail I (ex-officio), and Roger M.
- Time to nominate Vice Chair and Secretary – Eileen nominated for Vice Chair; nomination supported. Eileen accepted nomination. Motion to close nominations for Vice Chair (Naomi & Mark). Tammy nominated for Secretary. Nomination supported. Tammy accepted nomination. Motion to close nominations for Vice Chair (Naomi & Mark). Vote will occur in March.

Questions Put Forth by Members

- Gainful Employment Reporting – Michelle Stando - How are other colleges checking/confirming data and, if necessary, challenging the Fed's output (the completer's list)? The consensus is that it is difficult to plan a response when it is unclear as to what the release will look like. The Feds have yet to finalize.
- Records retention policy for storage of old State and Federal reports – Michelle Stando – How long do colleges keep State and Federal reports? Consensus is that electronic storage is so affordable, that it is likely wise to maintain records for a long period of time. Institutions appear to have established own practices.
- CCSTEP grant data requirements – Nick Baker - MI Economic Development Corporation grant data is coming due. There are challenges in providing the data and potential concerns with security of personally identifiable data being requested.
- Refresh list of Administrative Computing Systems by college – Steve Sparling – List was shared as to which system each college used in 2012/13. Members were asked to update.
- Employee Engagement Surveys – Joy Evans – Very few institutions using a third party to administer surveys at this time.

- Program Inventory – Mark Champion – Who does this at each institution? Questions as to which department/unit is responsible for maintaining, submitting, etc. Data included in Program Inventory have long-reaching implications, so accuracy and completeness is essential.
- Higher Learning Commissions Updates – several colleges dealing with new Faculty Qualifications Guidelines; Annual Conference appears heavily data-oriented, so many IR folks are scheduled to attend this year.

P20 Council Update – Nick Baker & Gail Ives

- An agreement has been signed to move forward with merging UI wage data with education records. Data will be available to CCs; sample available on mischooldata.org. This only applies to those who have received services through MichiganWorks, approximately 7% of the state's population. May be replicated for larger population, but would be aggregate-level data. Task force will start in March/April to work with WDA to guide them through this development.
- Keyholder for pathway files – less sensitive version is now available that can be shared with other parties on your campus.
- New CEPI staff will redesign the site to make it more clear.

VFA Update – Gail Ives

- This year, 22 of 28 colleges participated. MCCA will be a consortium member, allowing us to have a state aggregate dashboard on the site.
- VFA has shared results of discussions that have been occurring – students who do not test into developmental, but take developmental, will not be studied separately; students identified as "unknown" will also not be considered as a cohort group itself.
- This year's data collection cycle is open.
- Gail encourages all VFA colleges to participate in the monthly VFA User's Group.

CEPI/STARR Updates – Rachel Edmonson, CEPI

- Presentation slides were passed out.
- Newest reports available were sent out via email.

MCCDEC – Eileen Brennan

- Eileen shared agenda items for tomorrow's meeting – Data Workshop planning for Summer 2016, updates on the Report Taxonomy Project, and IPEDS Student Outcomes Measures (SOM) report (due Feb 10).
- Report Taxonomy will include due dates of all reports completed across IR offices, including those that are voluntary (e.g., VFA). Goal is for this to be an on-going project; that is, a living document of report deadlines.
-

- Committee is being developed the specifications for a new assessments/credentials database (e.g., to respond to Perkins Core Indicator 1P1).
- IPEDS Student Outcomes Report – new this year; similar to VFA outcomes metric, but more intensive. Reports *first* outcome of student, not *best* outcome. Includes an 8-year outcome.

Next meeting is Thurs, 3/24/16, in Lansing.

Respectfully submitted,
Tammy Russell, MCCCARE Secretary